

1-1 By: Schwertner S.B. No. 668
 1-2 (In the Senate - Filed February 20, 2015;
 1-3 February 24, 2015, read first time and referred to Committee on
 1-4 Business and Commerce; April 21, 2015, reported favorably by the
 1-5 following vote: Yeas 7, Nays 0; April 21, 2015, sent to printer.)

1-6 COMMITTEE VOTE

	Yea	Nay	Absent	PNV
1-7				
1-8	X			
1-9	X			
1-10	X			
1-11	X			
1-12	X			
1-13			X	
1-14	X			
1-15	X			
1-16			X	

1-17 A BILL TO BE ENTITLED
 1-18 AN ACT

1-19 relating to the adoption of a training manual for certain state
 1-20 officers.

1-21 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:
 1-22 SECTION 1. Subtitle B, Title 6, Government Code, is amended
 1-23 by adding Chapter 673 to read as follows:

1-24 CHAPTER 673. TRAINING MANUAL FOR CERTAIN STATE OFFICERS

1-25 Sec. 673.001. DEFINITIONS. In this chapter:

1-26 (1) "Executive head of a state agency" has the meaning
 1-27 assigned by Section 669.001.

1-28 (2) "State agency" means a department, board,
 1-29 commission, or other agency in the executive branch of state
 1-30 government. The term does not include an institution of higher
 1-31 education as defined by Section 61.003, Education Code.

1-32 Sec. 673.002. TRAINING MANUAL. (a) The governing body of
 1-33 a state agency or the single state officer who governs an agency
 1-34 shall adopt a training manual as provided by this section. The
 1-35 executive head of a state agency governed by a governing body shall
 1-36 ensure that each member of the body receives a copy of the manual
 1-37 each year.

1-38 (b) The training manual must include, at a minimum:

1-39 (1) the scope of and limitations on the rulemaking
 1-40 authority of the governing body or officer;

1-41 (2) the distinction between the governing body's or
 1-42 officer's rulemaking authority and the authority of the
 1-43 legislature;

1-44 (3) the ethical considerations involved in
 1-45 communications between the officer or members of the governing body
 1-46 and persons required to register as lobbyists under Chapter 305;

1-47 (4) the procedures by which the officer or a member of
 1-48 a governing body must disclose a conflict of interest; and

1-49 (5) rules and state laws applicable to the officer or
 1-50 members of the governing body.

1-51 (c) A person who is a member of the governing body of a state
 1-52 agency shall submit annually to the executive head of the state
 1-53 agency a statement affirming receipt of the training manual.

1-54 SECTION 2. Not later than June 1, 2016, the governing body
 1-55 of a state agency or the single state officer who governs the agency
 1-56 shall adopt the training manual required by Section 673.002,
 1-57 Government Code, as added by this Act.

1-58 SECTION 3. This Act takes effect September 1, 2015.

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