

Amend **HB 2463** (house committee printing), on page 2 of the bill, as follows:

(1) Strike lines 1 through 6 and substitute the following:

(b) A state agency shall develop a written succession plan:

(1) identifying and developing mechanisms to ensure the transfer of institutional knowledge from experienced and retiring employees who are not appointed by the governor or the governing body of the state agency to succeeding employees; and

(2) identifying the skills and abilities necessary for the development of the succeeding employees.

(2) Between lines 6 and 7, insert the following subsection and reletter subsequent subsections accordingly:

(c) At least annually, the state agency shall update the written succession plan developed under Subsection (b). The updated written succession plan must include a report on the implementation of the mechanisms, skills, and abilities identified and developed in the previous written succession plan.