



Response to House Higher Education Interim Charge 5 Request for Information

UNT System - Status of Response to Recommendations made by the SAO

Audit Number	Report Name	State Auditor's Office Recommendation Details	Management Response	Recommendation Status
SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	<p>Recommendations:</p> <p>The System should develop and implement a process to:</p> <ul style="list-style-type: none"><li>- Reconcile the amounts reported as paid to subcontractors in the HUB Progress Assessment Reports with the amounts in the request for payment that the contractors submit.</li></ul>	<p>Management's Response</p> <p>The System should develop and implement a process to:</p> <ul style="list-style-type: none"><li>- Reconcile the amounts reported as paid to subcontractors in the HUB Progress Assessment Reports with the amounts in the request for payment that the contractors submit.</li></ul> <p>The UNT System agrees with this recommendation. Amounts paid to subcontractors are reconciled to the HUB Progress Assessment Reports. For large contracts, the final reconciliation is completed at the end of the project.</p>	Closed
SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	<p>Recommendations:</p> <p>The System should develop and implement a process to:</p> <ul style="list-style-type: none"><li>- Ensure that contractors obtain the appropriate bond coverage that a contract requires.</li></ul>	<p>Management's Response</p> <p>The System should develop and implement a process to:</p> <ul style="list-style-type: none"><li>- Ensure that contractors obtain the appropriate bond coverage that a contract requires.</li></ul> <p>The UNT System agrees with this recommendation and now requires a payment bond even if the Municipality where the work is being performed does not. This issue was addressed as of July 31, 2018.</p>	Closed

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SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	Recommendations:  The System should develop and implement a process to:  - Confirm that contractors are using E-Verify.	Management's Response  The System should develop and implement a process to:  - Confirm that contractors are using E-Verify.  The UNT System agrees with the recommendation and will modify its competitive solicitation boilerplates by August 31, 2018 to include a confirmation from the proposers that the E-Verify system will be used during performance of the contract.	Closed
SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	Recommendations  The System should:  - Continue to implement policies and procedures as required by its Board of Regents Rules.	Management's Response  The System should:  - Continue to implement policies and procedures as required by its Board of Regents Rules.  The UNT System agrees with this recommendation and has revised its training to include ethics, procurement methods and purchasing technology as of July 31, 2018.	Closed
SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	Recommendations  The System should:  - Update its Contract Management Handbook to include the negotiation and closeout processes.	Management's Response  The System should:  - Update its Contract Management Handbook to include the negotiation and closeout processes.  The UNT System agrees with this recommendation. The UNT System Office of General Counsel and Procurement Services will update the Contract Management Handbook to include contract negotiation and closeout processes by October 31, 2018.	Closed



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SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	<p>Recommendations</p> <p>The System should:</p> <ul style="list-style-type: none"><li>- Ensure that all individuals involved in the contracts approval processes have completed all required training and maintain documentation of that training.</li></ul>	<p>Management's Response</p> <p>The System should:</p> <ul style="list-style-type: none"><li>- Ensure that all individuals involved in the contracts approval processes have completed all required training and maintain documentation of that training.</li></ul> <p>The UNT System agrees with this recommendation and will complete an audit during Fiscal Year 2019 to identify any individuals with contract approval authority who have not completed the required training. Those individuals will be required to fulfill this training by August 31, 2019.</p>	Closed
SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	<p>Recommendations</p> <p>The System should:</p> <ul style="list-style-type: none"><li>- Report accurately its contracts to the LBB in accordance with the statutorily required timeframe.</li></ul>	<p>Management's Response</p> <p>The System should:</p> <ul style="list-style-type: none"><li>- Report accurately its contracts to the LBB in accordance with the statutorily required timeframe.</li></ul> <p>The UNT System is now current on all contract reporting to the LBB as required and will continue to report in the required timeframe.</p>	Closed



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SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	<p>Recommendations</p> <p>The System should:</p> <ul style="list-style-type: none"><li>- Update its policies and procedures to include detailed information on contract reporting requirements for the LBB, including the required submission due dates and instructions for completing required documentation.</li></ul>	<p>Management's Response</p> <p>The System should:</p> <ul style="list-style-type: none"><li>-Update its policies and procedures to include detailed information on contract reporting requirements for the LBB, including the required submission due dates and instructions for completing required documentation.</li></ul> <p>The UNT System agrees with this recommendation and has updated its procedures to include detailed information on contract reporting requirements for the LBB, including the required submission due dates and instructions for completing the required information.</p>	Closed
SAO Report No. 19-001	An Audit Report in A Selected Contract at the University of North Texas System	<p>Recommendations</p> <p>The System should:</p> <ul style="list-style-type: none"><li>- Continue posting the required contract information, including the authority it exercised to enter into certain contracts without complying with competitive bidding procedures, on its Web site.</li></ul>	<p>Management's Response</p> <p>The System should:</p> <ul style="list-style-type: none"><li>- Continue posting the required contract information, including the authority it exercised to enter into certain contracts without complying with competitive bidding procedures on its Web site.</li></ul> <p>The UNT System will continue posting the required contract information.</p>	Closed